



## **Bury Town Community Football Club - Refund & Cancellation Policy**

Bury Town Community Football Club (registered with the Charity Commission 1202842) ask its Members (Players) to pay a fee to register with the Club and to cover the costs associated with participation in organised football sessions. The Charity is run on a not for profit basis and any surplus funds are reinvested back into initiatives in accordance with our Charitable aims.

The Club recognise that there may be circumstances whereby a Member may need to cancel payments or request a refund.

We want to help and support our Members and we would encourage you to speak to us should there be an issues and we will support you in any way that we can. Our Hardship Scheme is available (upon application) to all of our Members to ensure financial pressures are not a barrier to participation.

The Club have to pay to register players, order kit, hire venues and purchase equipment, all that come at a cost and some of these costs are up-front and non-refundable. All refunds will be at the complete discretion of the Committee taking into consideration any fines that may be outstanding and any unreturned kit but will be based on the following schedule:

### **Refund Schedule**

Member leaves in September or October	Member leaves in November or December	Member leaves in January or February	Member leaves In March, April or May
Up to 75% refund	Up to 50% refund	Up to 25% refund	No refund due

Deliberate cancellation or non-payment of Member fees without notification to the Club may result in de-registration from the Club, further sanctions and notification to Suffolk FA.

The Club reserve the right to cancel a Members registration at any time due to non-payment.